

AUGUST 23, 2012

The Freedom Area School Board held their Regular Board Meeting on August 23, 2012, in the Middle School Library. President Kathleen Schlegel called the Business meeting to order at 7:00 p.m., E.S.T.

Board Members Present:

Lorraine Rocco
Scott Challis
Bobbie Jo Elmer
Harry Gilarno
Barbara Heyman
Kathleen Schlegel
Dennis Sharpless

Board Members Absent:

Mary Ann Petcovic
Mike Tibolet

School Staff Present:

Dr. Jeffrey Fuller, Superintendent
Noriene Plate, Business Manager
Darlene Corris, Principal, Middle School
Richard Edder, Principal, Elementary School
Gary Mortimer, Acting Director, Building & Grounds

Solicitor:

Matt Hoffman, Esq.

- Correction Motion by Heyman, seconded by Challis, to approve making correction to Minutes of February 9, 2012, by Board Secretary Lorraine Rocco to read – “Disallow attendance at out of State Conferences for one year to assist the District with State Funding Budget Cuts.
- Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Gilarno, Elmer, and Schlegel.
Motion carried – 7 Yeas
- Cafeteria Report Motion by Heyman, seconded by Challis, to approve the July 2012 Cafeteria Report.
Copy of the report is in each Board Member’s packet and copy attached to the minutes in the minute book.
- Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Gilarno, Elmer, and Schlegel.
Motion carried – 7 Yeas
- Treasurer’s Report Motion by Heyman, seconded by Challis, to approve the July 2012 Treasurer’s Report.
Copy of the Treasurers’ report is in each Board Member’s packet and copy attached to the minutes in the minute book.

	<u>July 2012</u>
Money Market, Huntington Bank	\$ 755,539.12
General Fund, Huntington Bank	\$ 658,713.42
Payroll, Huntington Bank	\$ 3,951.88
PA Treasury Invest	\$ 674,619.94
Premier Savings – Huntington	\$ 3,678,028.14
PSDLAF – Regular Account	\$ 3,090.22
PSDLAF Max - General Fund	\$ 120,930.65
Huntington – Capital Improvement	\$ 24,057.27
Student Activity Account	\$ 50,285.98
Huntington – Bodkin Scholarship	\$ 256,263.18
PA Treasury-Invest Capital Projects	\$ 1,192,086.89
PSDLAF CD - Capital Projects	\$ 3,346,000.00
PSDLAF CD - General Fund	\$ 1,980,000.00
PSDLAF Max – Capital Projects	\$ 291,151.32

- Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Gilarno, Elmer, and Schlegel.
Motion carried – 7 Yeas

COMMUNICATIONS:

Invitation:

1. 2012 Freedom Area Educational Foundation Hall of Fame Induction Dinner, Saturday, September 22, 5:00 P.M., The Club at Shadow Lakes, Cost for Dinner \$35 (Former Board Member Shirley Betz to be Inducted)
2. Board will host a New Teacher/Mentor Dinner Reception on October 4, 2012

Other:

September 2012 Board Meetings to be held on September 6 and September 13

ENCLOSURES:

- A. 2012-2013 New Teacher/Mentor Orientation Agenda (Superintendent's Report – Item A.)
- B. 2012-2013 Back-to-School Letter (Superintendent's Report - Item B.)
- C. Resolution to Amend Freedom Area School District 403(b) Retirement Plan to comply with HEART/WRERA Acts (Finance - Item A.)
- D. Emergency Day-to-Day Substitute List Received from the BVIU Dated August 9, 2012 (Education – Item A.)
- E. 2012-2013 Bus Driver List (Operations – Item A.)
- E. Freedom Area School District Average Daily Membership, 2011-2012 Final Report – 1,555
- F. Pittsburgh Post-Gazette Article – New Superintendent in Freedom Area hopes to offer more on-line courses.

SUPERINTENDENT'S REPORT:

Dr. Jeff Fuller, Superintendent, provided the following for Board information:

- A. 2012-2013 New Teacher/Mentor Orientation Agenda
- B. 2012-2013 Back-to-School Letter

FINANCE:

- | | |
|-----------------|---|
| 403b Compliance | Motion by Heyman, seconded by Challis, to approve Resolution to amend Freedom Area School District 403(b) Retirement Plan to Comply with HEART/WRERA Acts (Signature Required). |
| Roll Call Vote | Yea Votes – Sharpless, Heyman, Rocco, Challis, Gilarno, Elmer, and Schlegel.
Motion carried – 7 Yeas |

Note in Minutes:

- A. Beaver County School Health Insurance Consortium Report for July 2012
- B. 2012-2013 Local District Budget/Millage data provided by BVIU (Handout)

EDUCATION:

- | | |
|----------------|---|
| Sub List | Motion by Heyman, seconded by Challis, to approve Emergency Day-to-Day Substitute list received from the BVIU dated August 9, 2012 . |
| Roll Call Vote | Yea Votes – Sharpless, Heyman, Rocco, Challis, Gilarno, Elmer, and Schlegel.
Motion carried – 7 Yeas |
| Resignations | Motion by Heyman, seconded by Challis, to accept the following resignations: <ol style="list-style-type: none"> 1. Jessica Inman, Middle School Learning Support Aide 2. Amanda Herman, Middle School Learning Support Aide 3. Philip Little, Big Knob Elementary Aide 4. Ashley Ferguson, Conway Elementary Aide |
| Roll Call Vote | Yea Votes – Sharpless, Heyman, Rocco, Challis, Gilarno, Elmer, and Schlegel.
Motion carried – 7 Yeas |
| Aides | Motion by Heyman, seconded by Challis, to approve the following Aides for the 2012-2013 School Year: <ol style="list-style-type: none"> 1. Courtney Sechler as Middle School Student Aide Based on a 5 Hour and 45 Minute |

Workday, Daily Rate of \$59 (Pending Receipt of Act 151 Clearance and New Employee Drug Screening)

2. Rebecca Young as Big Knob Elementary Learning Support Aide based on a 5 Hour and 45 Minute Workday, Daily Rate of \$59 (Clearances on File, Pending Receipt of New Employee Drug Screening)
3. Laura Baughman as Conway Elementary Student Aide based on a 5 Hour and 45 minute workday, daily rate of \$59 (Clearances on File, pending receipt of new employee drug screening)

Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Gilarno, Elmer, and Schlegel.
Motion carried – 7 Yeas

Special Ed Teacher Motion by Heyman, seconded by Challis, to approve George Miklas as High School Special Education Teacher for the 2012-2013 School Year, Step 4M (Clearances on File, Pending Receipt of New Employee Drug Screening)

Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Gilarno, Elmer, and Schlegel.
Motion carried – 7 Yeas

Mentor Motion by Heyman, seconded by Challis, to approve Francine Palak as Mentor for George Miklas, High School Special Education Teacher, for the 2012-2013 School Year (Salary According to Contract)

Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Gilarno, Elmer, and Schlegel.
Motion carried – 7 Yeas

Contract Motion by Heyman, seconded by Challis, to approve Contract with Rehabilitation Specialists, Inc. for Speech and Language Services to District Students, Cost \$48 per hour (Five days per week, up to eight (8) hours per day) plus \$.45 per mile for travel among district schools (Signature Required) (Certified teacher)

Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Gilarno, Elmer, and Schlegel.
Motion carried – 7 Yeas

Contract Motion by Heyman, seconded by Challis, to approve Title I Inter-District Contract for 2012-2013 with Midwestern Intermediate Unit IV Nonpublic Schools Program (Administrative Report- St. Gregory student)

Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Gilarno, Elmer, and Schlegel.
Motion carried – 7 Yeas

Laptop Program Motion by Heyman, seconded by Challis, to approve Freedom Area Middle School One-to-One Laptop Program (Administrative Report) (Handout) Handout

Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Gilarno, Elmer, and Schlegel.
Motion carried – 7 Yeas

Note in Minutes:

- A. BVIU Composite Calendar for 2012-2013 School Year (Handout)
- B. Parent-Student Handbooks for 2012-2013 School Year (Handout)

OPERATIONS:

Bus Drivers Motion by Gilarno, seconded by Challis, to approve the 2012-2013 Bus Driver List **(Enclosure)**

Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Gilarno, Elmer, and Schlegel.
Motion carried – 7 Yeas

Bus Stop List Motion by Gilarno, seconded by Challis, to approve the updated Bus Stop Schedule (Handout)

Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Gilarno, Elmer, and Schlegel.
Motion carried – 7 Yeas

Lunch Monitor	Motion by Gilarno, seconded by Challis, approve Jennifer Henderson as Conway Elementary Lunch Monitor (Clearances on File)
Roll Call Vote	Yea Votes – Sharpless, Heyman, Rocco, Challis, Gilarno, Elmer, and Schlegel. Motion carried – 7 Yeas
Road Closure	Noriene Plate, Business Manager, advised the Board that PennDOT is closing Lovi Road for repairs beginning September 6, 2012. Most affected by the road closing will be the Big Knob School. At this time it is unknown how long the repairs will take. Primary issue will be the elementary run after school. Ms. Plate is working on adjustments to the bus schedule. A letter will be sent to district parents' advising them of the situation.
Monthly Report	<p>Gary Mortimer, Director, Buildings & Grounds, provided the following monthly Report:</p> <p>Big Knob: Cleanup from Vandalism of Playground (repair quote sent) Mulch installed on the back playground Boilers started up for school year. Well water chlorine meter rebuilt Filters replaced on Roof Top Units</p> <p>Conway: Fence line cleaned along shopping plaza Trimming of landscaping Drained expansion tank for boiler system Replaced domestic water filters</p> <p>High School: Cleaning and repairs Installed a Dryer exhaust\ pipe to the exterior of the building located at the kitchen. All water closets/ urinals checked and repaired.</p> <p>Middle School: PMF trailer painted for future senior project Repairs to two exterior water hydrants on 1st& 2nd wing Replaced fan motors on univents Installed new dryer vent from kitchen area to exterior</p> <p>General Items: Parking lot spaces with crosswalks being painted. Curbs to be completed shortly. General preparation for the start of school year New phone system nearing completion</p>
<u>Note in Minutes:</u>	Detailed List of Computer CPU's to be Disposed
<u>EXTRA-CURRICULAR:</u>	
NHS Co-Sponsor	Motion by Challis, seconded by Rocco, to approve KC Hastings as National Honor Society Co-Sponsor (Salary According to Contract).
Roll Call Vote	Yea Votes – Sharpless, Heyman, Rocco, Challis, Gilarno, Elmer, and Schlegel. Motion carried – 7 Yeas
Release Time	Motion by Challis, seconded by Rocco, to approve release time, according to policy, for Tim Dadich, High School Principal and John Rosa, Athletic Director, to attend 2012-2013 MAC and WPIAL Athletic Meetings, Cost, substitute plus mileage, Location Varies.
Roll Call Vote	Yea Votes – Sharpless, Heyman, Rocco, Challis, Gilarno, Elmer, and Schlegel. Motion carried – 7 Yeas

EXECUTIVE SESSION

- Executive session Motion by Heyman, seconded by Challis, for the Board to go into executive session at 7:25 PM to discuss the following:
- Personnel Matters
- Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Gilarno, Elmer, and Schlegel.
Motion carried – 7 Yeas
- Adjourn Executive Session Motion by Gilarno, seconded by Challis, to adjourn executive session at 7:54 pm EST.
- Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Gilarno, Elmer, and Schlegel.
Motion carried – 7 Yeas
- Spanish Teacher Motion by Gilarno, seconded by Challis, to approve Ruthanne Gudzan’s part time teaching schedule be expanded to a full time Spanish teaching position.
- Roll Call Vote Yea Votes - Sharpless, Heyman, Rocco, Challis, Gilarno, Elmer, and Schlegel. Motion carried - 7 Yeas
- Cyber Program Motion by Gilarno, seconded by Elmer, to approve combining two (2) half time aide positions to one five and three quarter hour (5 3/4) aide position to be assigned to the Cyber Program.
- Roll Call Vote Yea Votes - Sharpless, Heyman, Rocco, Challis, Gilarno, Elmer, and Schlegel. Motion carried - 7 Yeas
- Planning Time MOU Motion by Gilarno, seconded by Rocco, to approve updated language in the Planning Time Memorandum of Understanding (MOU). **Copy of MOU attached to the minutes in the minute book.**
- Roll Call Vote Yea Votes - Sharpless, Heyman, Rocco, Challis, Gilarno, Elmer, and Schlegel. Motion carried - 7 Yeas
- Note in Minutes: Due to increased Kindergarten enrollment the Board authorized Administration to bring in an Aide if necessary.
- Adjourn Motion by Gilarno, seconded by Challis, to adjourn. All members voting Yea. – 7 Yeas. Adjourned at 7:58 p.m., E.S.T.
- Submitted by:
- Lorraine Rocco, Board Secretary